

Date and Time: September 15, 2017; 3:00 – 5:00 pm

Location: Novatney Conference Room (Novatney Bldg. room 102)

Phone: 1-866-832-7806

Presenter PIN: 2064283

Participant PIN: 2064499

Agenda

1. Roll call and call to order (3 pm)
2. Approval of Agenda
3. Approval of minutes from 4/21/2017 (posted in berling AY 16-17 folder).
4. Introductions
5. Brief rundown of meeting structure and processes
6. 1st readings on DESL SLOs (see below for instructions to access proposals):
7. Course Leaf/CIM training - for those who have not yet attended a training session (others are welcome to leave). Session will be streamed to distance people via Adobe Connect (courtesy of Public Admin faculty). Connection details will be provided via email by Thursday, 9/14.

Next Meeting

Friday, October 20, 2017; 3:00 – 5:00 pm

Members

Chair	Colleen McKenna	cjmckenna@alaska.edu (non-voting)
Career Ed	Neil Voelckers	navoelckers@alaska.edu
Education	Heather Batchelder	habatchelder@alaska.edu
Humanities	Sol Neely	sjneely@alaska.edu
Library	David Cox II	dbcoxii@alaska.edu
Management	Jeremy Suiter	jwsuiter@alaska.edu
Natural Science	Michael Navarro	monavarro@alaska.edu
Social Science	Daniel Monteith	dbmonteith@alaska.edu
Ketchikan	John Radzilowski	jtradzilowski@alaska.edu (non-voting)
Sitka	Kitty LaBounty	kllabounty@alaska.edu (non-voting)
Provost's Office	Karen Carey Gillian Hays	provost@alaska.edu (Provost, ex officio) ghays@alaska.edu (ex officio)
Registrar's Office	Barbara Hegel Jan Crichton	bahegel@alaska.edu (ex officio) jgcrichton@alaska.edu (ex officio)
Faculty Senate Pres.	Megan Buzby	mbuzby1@alaska.edu (ex officio)

1st readings:

DESL S102

DESL S107

DESL S110

DESL S125

DESL S130

DESL S161

DESL S180

DESL S225

DESL S250

DESL S255

DESL S260

DESL S261

DESL S262

DESL S263

Instructions for accessing DESL proposals in CourseLeaf/CIM:

Most Curriculum Committee members should have received emails from CIM on 9/12 for each of the proposals we'll be reviewing (except Neil and Jeremy – we just added them to the email list). If you did not receive the emails, check your spam folder.

You can either follow the link in each email to review each proposal, or follow these instructions:

1. **Go to:** <http://www.uas.alaska.edu/curriculum>
2. **Follow link to:** <https://nextcatalog.uas.alaska.edu/courseadmin>
3. Log in with your UAS credentials (if necessary)
4. Click the **Workflow** column heading to sort by that column
5. Scroll down to items where the Workflow column says **Undergrad Curriculum...**
6. Click **DESL S102** to review the proposal (the proposal should appear below the list).
7. Repeat for all DESL proposals that are ready for "Undergrad Curriculum..." review (the proposals are only modifying the Student Learning Outcomes, so focus your review on that section).